

Claxton Parish Council

Agenda

Date: Tuesday 15th July 2025

Time: 7:30pm

Place: Claxton Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO – clerk@claxton-pc.gov.uk

1. Welcome from the Chair.
2. To receive and approve apologies for absence.
3. To consider the co-option of a new councillor to fill a vacancy and receive signed Declaration of Office.
4. To receive any declarations of interest from Members & consider requests for dispensation.
5. To approve the minutes of the Parish Council meeting held on Tuesday 10th June 2025.
6. Adjournment for Public Participation (15 minutes allowed for).
7. **Matters arising from June's meeting, including Clerk's report.**
8. **Reports from:**
 - 8.1 District Councillor, Councillor Thomson.
 - 8.2 County Councillor, Councillor Mason-Billig.
 - 8.3 Biodiversity, Councillor Wallis-Garcia.
 - 8.3.1. TPO on Peascod Oaks.
 - 8.3.2. Wildlife event for children.
 - 8.4 Traffic and SAM2, Councillor Harwood.
9. **Policies:**
 - 9.1 Appraisal.
 - 9.2 Code of Conduct.
 - 9.3 Financial Regulations.
 - 9.4 IT.
10. Resolution to adopt General Power of Competence (GPC) in compliance with the Localism Act 2011.
11. To discuss and consider monthly litter picks.
12. To receive a project update for the play area project and Title Deed amendments.
13. To review Internal Control Check procedure.
14. To review the process if Parish Council is not quorate.
15. **Planning:** None at time of publication.
16. **Finance:**
 - 16.1 To receive a Statement of Accounts as of 15th July 2025.
 - 16.2 To approve the clerk's salary increase from SCP16 to SCP17.
 - 16.3 To note any receipts and approve payments as detailed in the payment schedule.
17. To receive updates from individual Council Members (for information only).
18. To receive any items for inclusion on the next agenda (for information only).
19. To confirm date and time of the next Parish Council Meeting as Tuesday 16th September 2025 in Claxton Village Hall.