

Claxton Parish Council

Minutes of the Parish Council Meeting held on Tuesday 15th July 2025 in Claxton Village Hall (Subject to amendment until signed by the Chair at the next meeting)

Parish Councillors present	Jos Harwood (Chair), Adrian Gidlow (Vice Chair), Sue Wallis-Garcia, Amy Goulding
County Councillor	None
District Councillor	Vic Thomson
Members of the public	Three (then two following the co-option of Councillor Goulding)

25.67 Welcome from the Chair.

Chair Harwood opened the meeting at 19:31pm and welcomed all those in attendance.

25.68 To receive and approve apologies for absence.

None.

25.69 To consider the co-option of a new councillor to fill a vacancy and receive signed Declaration of Office.

Councillor Harwood proposed to co-opt Amy Goulding as Councillor, seconded by Councillor Wallis-Garcia, with the council voting unanimously. The clerk received Councillor Goulding's signed Declaration of Office. N.B The council is aware that the deadline for councillor applications is Friday 18th July, however felt it was prudent to motion this item due to the council's small numbers. The council is still welcoming applications for its second vacancy.

25.70 To receive any declarations of interest from Members & consider requests for dispensation.

None.

25.71 To approve the minutes of the Parish Council meeting held on Tuesday 10th June 2025.

Councillor Gidlow proposed for Councillor Harwood to sign the approved minutes, seconded by Councillor Wallis-Garcia.

25.72 Adjournment for Public Participation (15 minutes allowed for).

A parishioner asked for an update on the village newsletter as there had not been one for a while.

Councillor's Harwood and Wallis-Garcia apologised for the delay and are working on the next newsletter but ideally wanted to wait so the play area update could be included.

A parishioner asked the council to re-confirm the figures for Section 137; the clerk will investigate.

The printing function on June's minutes is not working on the website, the clerk will investigate.

25.73 Matters arising from June's meeting, including Clerk's report.

Matters arising

- The PAT test of SAM2 battery has been conducted free of charge for both Claxton and Langley with Hardley councils. The clerk has issued a Village Trustee with a copy of the certificate for his records when it is included in the village hall PAT test from January 2026.
- Claxton sign maintenance – Councillor Wallis-Garcia is hoping to arrange a date in August for the volunteers to complete the maintenance.
- City Fibre complaint – Neil Madle Partnership Manager, responded offering his apologies for the disruption in the village. City Fibre is trying to complete the work within designated timescales set by Norfolk County Council and South Norfolk District Council.
- Councillors Gidlow and Harwood met with MP Ben Goldsborough at the Claxton constituency surgery on Friday 4th July. He will contact the legal team at South Norfolk District Council to chase the amended Title Deed on Claxton Parish Council's behalf.

Clerk's report

- Liaising with Wellers Hedley regarding the draft Title Deed as South Norfolk District Council has not responded. Contacted Councillor Thomson who has chased this on the council's behalf.

Signed:

Date: 16th September 2025