

Claxton Parish Council

Minutes of the Parish Council Meeting held on Tuesday 16th September 2025 in Claxton Village Hall (Subject to amendment until signed by the Chair at the next meeting)

Parish Councillors present	Jos Harwood (Chair), Adrian Gidlow (Vice Chair), Amy Goulding
County Councillor	None
District Councillor	Vic Thomson
Members of the public	Four (then three from 20:51pm)

25.86 Welcome from the Chair.

Chair Harwood opened the meeting at 19:32pm and welcomed all those in attendance.

25.87 To receive and approve apologies for absence.

Councillor Wallis-Garcia and District Councillor Thomson sent their apologies.

25.88 To receive any declarations of interest from Members & consider requests for dispensation.

None.

25.89 To approve the minutes of the Parish Council meeting held on Tuesday 15th July 2025.

Councillor Gidlow proposed for the Chair to sign the approved minutes, seconded by Councillor Harwood.

25.90 Adjournment for Public Participation (15 minutes allowed for).

A notice for a road closure on The Warren between 29th September – 9th October, has raised concerns regarding the accessibility of the school bus, which stops at Claxton Village Hall, during this period. Parents have been asked to go to Rockland St Mary to enable children to catch the school bus. The clerk is to investigate whether parents can be reimbursed for taxi fares if they have no transport.

A parishioner voiced her concerns over the incident of an unfamiliar individual in a parked car who appeared to be observing the area and approached a school child at Claxton Village Hall. She asked if the council would consider installing CCTV over the area. Please see minute 25.91.

25.91 To note Community Safeguarding update from Framingham Earl High School.

In line with the council's Standing Orders, s10vi, Councillor Harwood brought forward item 15 on the agenda at 19:49pm.

Councillor Harwood confirmed that CCTV equipment had been provided by a parishioner and would like to thank him for his generosity on behalf of the council. The Village Hall committee confirmed the CCTV could be installed at the village hall and the running costs would be covered.

Councillor Gidlow proposed the council install the CCTV equipment at the village hall, with monitors being secure within the village hall with limited designated user access using the litter pick funds of £220 to cover the costs, seconded by Councillor Goulding.

The clerk is to contact the District Councillor to see if he has funds in his Ward budget to contribute. The clerk is to investigate regulations around CCTV managed by parish councils and report back to the councillors.

25.92 Matters arising from July's meeting, including Clerk's report.

Matter arising:

- Village newsletter – please contact either Councillor Harwood or Councillor Wallis-Garcia should you wish to contribute to the village newsletter.
- Section 137 figures confirmation – the clerk is to confirm the figures provided by South Norfolk District Council.
- Printing function on the website – a parishioner confirmed he was able to print from the website.
- Weed killer by the planters – the clerk contacted the contractor and asked him to include this area in his rota.

Clerk's report:

- Updated policies as per July's meeting, which are now available on the website.
- PKF Littlejohn has confirmed the council's exemption from external audit for 24/25.

Signed:

Date: 25th November 2025