

# Claxton Parish Council



## Agenda

**Date:** Tuesday 17<sup>th</sup> September 2024

**Time:** 7:30pm

**Place:** Claxton Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Charlotte Rust**, Parish Clerk & RFO – [claxtonpc@gmail.com](mailto:claxtonpc@gmail.com)

1. Welcome from the Chair.
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve the minutes of the Parish Council meeting held on Tuesday 2<sup>nd</sup> July 2024.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. **Matters arising from July's meeting, including Clerk's report.**
7. **Reports from:**
  - 7.1 District Councillor, Councillor Vic Thomson.
  - 7.2 County Councillor, Councillor Kay Mason-Billig.
  - 7.3 Biodiversity, Councillor S Wallis-Garcia.
  - 7.4 Traffic and SAM2, Councillor J Harwood.
8. To approve the Internal Control check for April – June 2024; led by Councillor A Gidlow.
9. To discuss Parish Partnership 2025-26.
10. To discuss repairs/maintenance on the Claxton Village Sign.
11. To discuss overgrown trees/verges on Church Lane.
12. To approve Clean Up and Bloom spend.
13. To review and agree the acceptance Terms and Conditions of the awarded National Lottery Grant.
14. **Correspondence:**
  - 14.1 Emails of support regarding the flagpole.
  - 14.2 To consider a Tree Preservation Order on an Oak Tree at Peascod.
15. **Policies:**
  - 15.1 **To review.**
    - 15.1.1. Co-option.
    - 15.1.2. Data Audit
    - 15.1.3. Data Protection.
16. **Planning:**
  - 16.1 **New Applications.**
    - 16.1.1. 2024/2123 – The Old Meeting House – Lawful development certificate(existing) to confirm lawful use of flat 1 & 2 as annexes/full term lets.
  - 16.2 **Decisions.**
    - 16.2.1. 2024/1508 – The Laurels - Conversion of existing garage & side extension to form a 1-bedroom Annex – SOUTH NORFOLK DISTRICT COUNCIL APPROVED WITH CONDITIONS.
17. **Finance:**
  - 17.1 To receive a Statement of Accounts as of 17<sup>th</sup> Sept 2024
  - 17.2 To note any receipts and approve payments as detailed in the payment schedule.
18. To receive updates from individual Council Members (for information only).
19. To receive any items for inclusion on the next agenda (for information only).