

Claxton Parish Council

Agenda

Date: Tuesday 19th November 2024

Time: 7:30pm

Place: Claxton Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO – claxtonpc@gmail.com

1. Welcome from the Chair.
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
4. To approve the minutes of the Parish Council meeting held on Wednesday 30th October 2024.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. **Matters arising from September and October's meeting, including Clerk's report.**
7. **Reports from:**
 - 7.1 District Councillor, Councillor Vic Thomson.
 - 7.2 County Councillor, Councillor Kay Mason-Billig.
 - 7.3 Biodiversity, Councillor S Wallis-Garcia.
 - 7.4 Traffic and SAM2, Councillor J Harwood.
8. To consider the clerk's reports:
 - 8.1 On an Electric Vehicle Charging Point.
 - 8.2 On transferring to a gov.uk domain for website and email.
9. To discuss Claxton sign.
10. To approve Internal Control Checks:
 - 10.1 April – Jun 2024 – Councillor A Gidlow to lead.
 - 10.2 July – September 2024 – Councillor S Wallis-Garcia to lead.
11. **Policies:**
 - 11.1 **To review:**
 - 11.1.1. Disciplinary.
 - 11.1.2. Press and Media.
 - 11.2 **To approve:**
 - 11.2.1. Communications.
 - 11.2.2. Complaints and Procedures.
 - 11.2.3. Equity and Diversity.
 - 11.2.4. Expenses.
 - 11.2.5. FOI and Publication Scheme.
 - 11.2.6. Grant Awarding.
 - 11.2.7. Grievance.
 - 11.2.8. Health and Safety.
 - 11.2.9. Internal Control and Checklist.
 - 11.2.10. Retention of Documents.
 - 11.2.11. SAM2 Risk Assessment and Management.
12. **Planning:**
 - 12.1 **New Applications** – None at time of publication.
 - 12.2 **Decisions.**