

Claxton Parish Council

Minutes of the Parish Council Meeting held on Tuesday 25th November 2025 in Claxton Village Hall (Subject to amendment until signed by the Chair at the next meeting)

Parish Councillors present	Jos Harwood (Chair), Amy Goulding, Sue Wallis-Garcia, David Harrison
County Councillor	None
District Councillor	Vic Thomson – arrived 19:21pm and left at 19:42pm
Members of the public	Two (then one following co-option of Councillor Harrison)

25.107 Welcome from the Chair.

Chair Harwood opened the meeting at 18:30pm and welcomed all those in attendance.

25.108 To receive and approve apologies for absence.

None.

25.109 To consider the co-option of a new councillor to fill a vacancy and receive signed Declaration of Office.

Councillor Wallis-Garcia proposed to co-opt David Harrison, seconded by Councillor Harwood. The clerk received a signed copy of Councillor Harrison's Declaration of Office.

25.110 To receive any declarations of interest from Members & consider requests for dispensation.

None.

25.111 To approve the minutes of the Parish Council meeting held on Tuesday 16th September 2025.

Councillor Harwood proposed she sign the approved minutes, seconded by Councillor Goulding.

25.112 Adjournment for Public Participation (15 minutes allowed for).

A parishioner confirmed the SAM2 had been repaired and noted the amended Section 137 figure: £2,109 for the year.

25.113 Matters arising from September's meeting, including Clerk's report.

Matters arising:

- Village newsletter – this has been printed and sent out.
- Section 137 figures confirmation - £11.10 per electorate; £2,109.00.
- SAM2 repairs – have been completed and Norfolk County Council has funded the total.
- Shared councillors with Ashby St Mary Parish Council – declined offer for one councillor from each council to be co-opted to the other to help meet quorum.

Clerk's report:

- Road closure 29th Sept – 9th Oct; school bus was given access during this time.
- CCTV research and paperwork preparation. Please see minute 25.115.
- Anglian Water has planned maintenance on sewage tank at The Warren. The clerk has a copy of Public Liability insurance and is waiting for copies of risk assessments/methods statements. The date is to be confirmed. The clerk is to ask if Anglian Water can cut back the hedge.
- Requested free of charge signs for new play area from South Norfolk District Council regarding dog fouling.
- Updated policies as agreed at September's meeting and available on the website.
- Created a General Power of Competence page on website.
- Councillor Gidlow councillor vacancy advertised on the website and Facebook.
- Rockland St Mary footpath 3 – councillors were aware of the new steps however commented that most people still use the adjacent track on land owned by Claxton Estate for safety reasons.
- Local Government Reorganisation consultation questionnaire. Councillors will respond as parishioners. Should any members of the public wish to comment on the consultation please click the link – [Local Government Reorganisation](#).

Signed:

Date: 20th January 2026