

Claxton Parish Council Meeting

Agenda

Date: Tuesday 15th September 2026

Time: 7.30pm

Place: Claxton Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Sheila Beckett, Parish Clerk & RFO

Date: 9th September 2026

1. Welcome from the Chair
2. To receive and approve apologies for absence
3. To receive any declarations of interest from Members and consider requests for dispensation
4. To approve the minutes of the Parish Council meeting held on Tuesday 21st July 2026
5. Adjournment for Public Participation (15 minutes allowed)
6. **Matters arising from July's meeting, including Clerk's report**
7. Reports from:
 - 7.1 District Councillor, Councillor Thomson
 - 7.2 County Councillor Councillor Mason-Billig
 - 7.3 Biodiversity, Councillor Wallis-Garcia
 - 7.4 Traffic and SAM2, Councillor Harwood
8. **Policies**
 - 8.1 Data Protection
 - 8.2 Financial Regulations
9. **Play Area**
 - 9.1 To receive an update on the play area project
10. **Finance**
 - 10.1 To receive the Bank Reconciliation and Statement of Account as of 15th September 2026
 - 10.2 To note any receipts and approve payments as detailed in September's payment schedule
11. **Staff**
 - 11.1 To thank Charlotte Rust for her contribution to the Parish Council and the village
 - 11.2 To welcome Sheila Beckett as the new Clerk and RFO and sign forms relating to her appointment
12. **Planning:** None at the time of publication
13. **Correspondence:**

- 13.1 To note letter from NCC Deputy Leader
- 13.2 To note SNDC email thanking participants of the Big South Norfolk Litter Pick
- 13.3 To note the Greater Norwich Local Plan Scoping Consultation
- 13.4 To note details of the Parish Partnership Scheme 2027-28
- 13.5 To note NJC Pay Award 2026-27
- 13.6 To note the request from NALC to complete the national survey on Dependent Carers' Allowance
- 13.7 To note Slides and Q&As from Anglian Water's Webinar
- 14. To receive updates from individual Council Members (for information only)
- 15. To receive any items for inclusion on the next agenda (for information only)
- 16. **To confirm date and time of the next Meeting as Tuesday 17th November 2026**